

**UNIVERSITY OF PASADENA**  
1600 E. Francisquito Ave, West Covina, CA 91791  
[www.upasadena.org](http://www.upasadena.org) (626) 600 8727

**SCHOOL PERFORMANCE FACT SHEET**  
**CALENDAR YEARS 2016 & 2017**  
(Approved in 2015)

**Program Name: M.A EDUCATION**

**On-Time Completion Rates (Graduation Rates)**

Calendar Year	Number of Students Who Began the Program <sup>1</sup>	Students Available for Graduation <sup>2</sup>	Number of On-Time Graduates <sup>3</sup>	On-Time Completion Rate <sup>4</sup>
2016	1	1	1	100%
2017	2	2	2	100%

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**Initial only after you have had sufficient time to read and understand the information.**

- [1] Number of Students Who Began Program is the number of students who began the program who are scheduled to complete the program within the reporting calendar year.
- [2] Students available for graduation is the number of students who began program minus the number of Students unavailable for graduation, which means those students who have died, been incarcerated, or called to active military duty.
- [3] Graduates is the number of students who completed the program within 100% of the published program length.
- [4] Completion Rate is the number of Graduates divided by the Number of Students Available for Graduation.

## UNIVERSITY OF PASADENA SCHOOL PERFORMANCE FACT SHEET

### Job Placement Rates

Calendar Year	Number of Students Who Began Program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate % Employed in the Field
2016	1	1	1	1	100%
2017	2	2	2	2	100%

You may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training by sending an email request to: [admissions@upasadena.org](mailto:admissions@upasadena.org)

### Gainfully Employed Categories

#### Part-Time vs. Full-Time Employment

Calendar Year	Graduate Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2016	0	1	1
2017	0	2	2

#### Single Position vs. Concurrent Aggregated Position

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2016	1	0	1
2017	2	0	2

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## Self-Employed / Freelance Positions

Calendar Year	Graduates Employed who are Self-Employed or Working Freelance	Total Graduates Employed in the Field
2016	0	0
2017	0	0

## Institutional Employment

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution.	Total Graduates Employed in the Field
2016	0	0
2017	0	0

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

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## License Examination Passage Rates

Calendar Year	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed First Available Exam	Number Who Failed First Available Exam	Passage Rate
2016	0	0	0	0	0
2017	0	0	0	0	0

License Examination does NOT apply to this program. Licensure examination passage data is not available from the state agency administering the examination. We are unable to collect data from graduates.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

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## Salary and Wage Information

Annual salary and wages reported for graduates employed in the field.

Calendar Year	Graduates Available for Employment	Graduates Employed in Field	\$20,001	\$35,001	\$40,001	\$45,001	NoSalary Information Reported
			- \$25,000	- \$40,000	- \$45,000	- \$50,000	
2016	1	1	0	0	0	0	1
2017	2	2	2	0	0	0	0

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

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## Cost of Educational Program

Total charges for the program for students completing on-time in 2016: \$10,450.00

Additional charges may be incurred if the program is not completed on-time.

Total charges for the program for students completing on-time in 2017: \$10,450.00

Additional charges may be incurred if the program is not completed on-time.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

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## Federal Student Loan Debt

Students at UNIVERSITY OF PASADENA are not eligible for federal student loans. This institution does not meet the U.S. Department of Education criteria that would allow its students to participate in federal student aid programs.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

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## UNIVERSITY OF PASADENA SCHOOL PERFORMANCE FACT SHEET

This fact sheet is filed with the Bureau for Private Postsecondary Education. Regardless of any information you may have relating to completion rates, placement rates, starting salaries, or license exam passage rates, this fact sheet contains the information as calculated pursuant to state law.

Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 2535 Capitol Oaks Drive, Suite 400, Sacramento, CA 95833, [www.bppe.ca.gov](http://www.bppe.ca.gov), toll-free telephone number (888) 370-7589 or by fax (916) 263-1897.

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Student Name - Print

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Student Signature

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Date

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School Official

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Date

# UNIVERSITY OF PASADENA SCHOOL PERFORMANCE FACT SHEET

## Definitions

“Number of Students Who Began the Program” means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.

“Students Available for Graduation” is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.

“Number of On-time Graduates” is the number of students who completed the program within 100% of the published program length within the reporting calendar year.

“On-time Completion Rate” is the number of on-time graduates divided by the number of students available for graduation.

“150% Graduates” is the number of students who completed the program within 150% of the program length (includes on- time graduates).

“150% Completion Rate” is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.

“Graduates Available for Employment” means the number of graduates minus the number of graduates unavailable for employment.

“Graduates Unavailable for Employment” means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.

“Graduates Employed in the Field” means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months’ period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.

“Placement Rate Employed in the Field” is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.

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“Number of Graduates Taking Exam” is the number of graduates who took the first available exam in the reported calendar year.

“First Available Exam Date” is the date for the first available exam after a student completed a program.

“Passage Rate” is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.

“Number Who Passed First Available Exam” is the number of graduates who took and passed the first available licensing exam after completing the program.

“Salary” is as reported by graduate or graduate’s employer.

“No Salary Information Reported” is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.



# UNIVERSITY OF PASADENA SCHOOL PERFORMANCE FACT SHEET

## STUDENT'S RIGHT TO CANCEL

The student has the right to cancel this enrollment agreement and obtain a refund of refundable charges paid through attendance on the first day of class, or the seventh (7th) day after enrollment, whichever is later. Cancellation occurs when the student gives written notice of cancellation to the Director, at the address of the School, shown on this agreement or by email to [admissions@upasadena.org](mailto:admissions@upasadena.org). The student can also mail or hand deliver the cancellation. The written notice of cancellation, if sent by mail, is effective when deposited in the mail, properly addressed with prepaid postage. Cancellation notices are to be addressed to: UPAS, 1600 E Francisquito Ave, West Covina, CA 91791.

**CANCEL A COURSE:** You have until: \_\_\_\_/\_\_\_\_/\_\_\_\_ to cancel. The student has the right to cancel from School at any time. If the student cancels from the course of instruction after the cancellation period, the School will remit a pro-rata refund for the unused portion of the tuition and other refundable charges. The amount of the refund is determined by deducting the nonrefundable fees from the total tuition charge, then dividing the number of hours in the course to calculate the hourly charge. The refund is the amount in excess of what the student owes for total hours of instruction completed, excluding the non-refundable \$250 for the Application and Registration fees.

All coursework is provided as distance learning/education. There are no classes or instruction taught at the school's location.

**For Distance Learning Programs:** When instruction is not offered in real time, the student shall have the right to cancel the enrollment agreement and receive a full refund minus the nonrefundable charges before the first lesson and materials are received. Cancellation is effective on the date written and when notice of cancellation is sent. If the School sent the first lesson and materials before an effective cancellation notice was received, the student should return all materials within 15 days of notice of cancellation.