

University of Pasadena
1600 E. Francisquito Avenue
WEST COVINA, CA 91791
www.upasadena.org

**SCHOOL PERFORMANCE FACT SHEET
CALENDAR YEARS 2015 & 2016 & 2017**

(Approved in 2015)

Program Name: M.A EDUCATION

On-Time Completion Rates (Graduation Rates)

Calendar Year	Number of Students who Began Program [1]	Students available for Graduation [2]	Number of On-Time Graduates [3]	On-Time Completion Rate [4]
2015	0	0	0	0
2016	1	1	1	100%
2017	2	2	2	100%

Student's Initials: _____ Date: _____

****Initial only after you have had sufficient time to read and understand the information.**

[1] Number of Students Who Began Program is the number of students who began the program who are scheduled to complete the program within the reporting calendar year.

[2] Students available for graduation is the number of students who began program minus the number of Students unavailable for graduation, which means those students who have died, been incarcerated, or called to active military duty.

[3] Graduates is the number of students who completed the program within 100% of the published program length.

[4] Completion Rate is the number of Graduates divided by the Number of Students Available for Graduation.

JOB PLACEMENT RATES

“Because of the change in the Bureau’s reporting regulations, which became effective on July 14, 2016 this institution was not required to collect the data for its 2015 and prior graduates.”

Calendar Year	Number of Students Who Began Program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate % Employed in the Field
2015	N/A	N/A	N/A	N/A	N/A
2016	1	1	1	1	100%
2017	2	2	2	2	100%

GAINFULLY EMPLOYED CATEGORIES

Part-Time vs. Full-Time Employment

Calendar Year	Graduate Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2015	N/A	N/A	N/A
2016	0	1	1
2017		2	2

Single Position vs. Concurrent Aggregated Position

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2015	N/A	N/A	N/A
2016	1	0	1
2017	2	0	2

Self-Employed / Freelance Positions

Calendar Year	Graduates Employed who are Self-Employed or Working Freelance	Total Graduates Employed in the Field
2015	N/A	N/A
2016	0	0
2017	0	0

Institutional Employment

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution.	Total Graduates Employed in the Field
2015	N/A	N/A
2016	0	0
2017	0	0

Student's Initials: _____ **Date:** _____

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This program may result in freelance or self-employment.

- The work available to graduates of this program is usually for freelance or self-employment.
- This type of work may not be consistent.
- The period of employment can range from one day to weeks to several months.
- Hours worked in a day or week may be more or less than the traditional 8 hour work day or 40 hour work week.
- You can expect to spend unpaid time expanding your networks, advertising, promoting your services, or honing your skills.
- Once graduates begin to work freelance or are self-employed, they will be asked to provide documentation that they are employed as such so that they may be counted as placed for our job placement records.
- Students initialing this disclosure understand that either a majority or all of this school's graduates are employed in this manner and understand what comprises this work style.

Student's Initials: _____ **Date:** _____

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LICENSE EXAMINATION PASSAGE RATES

Calendar Year	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed First Available Exam	Number Who Failed First Available Exam	Passage Rate
2015	0	0	0	0	0
2016	0	0	0	0	0
2017	0	0	0	0	0

Licensure examination passage data is not available from the state agency administering the examination. We are unable to collect data from # graduates.

Student's Initials: _____ **Date:** _____

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SALARY AND WAGE INFORMATION

“Because of the change in the Bureau’s reporting regulations, which became effective on July 14, 2016 this institution was not required to collect the data for its 2015 and prior graduates.”

Annual salary and wages reported for graduates employed in the field.

Calendar Year	Graduates Available for Employment	Graduates Employed in Field	\$20,001	\$35,001	\$40,001	\$45,001	No Salary Information Reported
			-- \$25,000	-- \$40,000	-- \$45,000	-- \$50,000	
2015	N/A	N/A	N/A	N/A	N/A	N/A	N/A
2016	1	1					1
2017	2	2	2				2

Student's Initials: _____ **Date:** _____

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COST OF EDUCATIONAL PROGRAM

Total charges for the program for students completing on-time in 2016: \$10,650. Additional charges may be incurred if the program is not completed on-time.

Student's Initials: _____ **Date:** _____

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FEDERAL STUDENT LOAN DEBT

Students University of Pasadena are not eligible for federal student loans. This institution does not meet the U.S. Department of Education criteria that would allow its students to participate in federal student aid programs.

Student's Initials: _____ **Date:** _____

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This fact sheet is filed with the Bureau for Private Postsecondary Education. Regardless of any information you may have relating to completion rates, placement rates, starting salaries, or license exam passage rates, this fact sheet contains the information as calculated pursuant to state law.

Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 2535 Capitol Oaks Drive, Suite 400, Sacramento, CA 95833, www.bppe.ca.gov, toll-free telephone number (888) 370-7589 or by fax (916) 263-1897.

Student Name --- Print

Student Signature

Date

School Official

Date

STUDENT'S RIGHT TO CANCEL

A notice of cancellation shall be in writing, and a withdrawal may be effectuated by the student's written notice to the school administrative office, 1600 E Francisquito Avenue, West Covina, CA or by the student's conduct, including, but not necessarily limited to, a student's lack of attendance. The student has the right to cancel the enrollment agreement and obtain a refund of charges paid through attendance at the first class session, or the seventh day after enrollment, whichever is later. The institution shall refund 100 percent of the amount paid for institutional charges, less a reasonable deposit or application fee not to exceed two hundred fifty dollars (\$250).

The institution shall issue a refund for unearned institutional charges if the student cancels an enrollment agreement or withdraws during a period of attendance. The refund policy for students who have completed 60 percent or less of the period of attendance shall be a pro rata refund. The institution shall pay or credit refunds within 45 days of a student's cancellation or withdrawal.

If the student has received federal student financial aid funds, the student is entitled to a refund of moneys not paid from federal student financial aid program funds.

